



JOB POSTING

DATE OF ISSUE: January 10, 2023

POSITION: Lending Services Specialist

LOCATION: Central Office, Little Rock

SUPERVISOR: Lending Services Manager

The ideal candidate will have consumer and commercial lending experience including short and long-term loan structures, mortgages, and security agreements. Must have knowledge of compliance regulations. This position reviews borrower legal documents, prepares consumer and commercial loan packages, assists with closing, post-closing, and internal data management. The position has daily contact with internal customers.

MAJOR RESPONSIBILITIES AND DESIRED QUALIFICATIONS:

- 3 years of experience in loan processing required or equivalent combination of education and experience to perform the essential functions of the job
- Consumer compliance (TRID, etc.) experience
- MS Office skills required.
- Excellent customer service skills
- Strong organization and communication skills
- Team player, flexibility, and detail oriented
- High degree of accuracy within short time constraints
- H.S. Diploma required

SEND RESUME TO:

Attn: Katie Edmison - Lending Services Specialist
AgHeritage Farm Credit Services
119 E. Third Street, Suite 200
Little Rock, AR 72201
Job Link: <https://agheritagefcs.bamboohr.com/careers/64>

EEO/AA/M/F/V/D - *No Agencies Please*